

# Memo



**Date:** June 14, 2011  
**File:** 1140-53  
**To:** City Manager  
**From:** Manager, Property Management  
**Subject:** License of Occupation - Road Adjacent to 3837 & 3865 Hwy. 97 N  
Report Prepared by: T. Abrahamson, Property Officer

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## **Recommendation:**

THAT Council approves the City entering into a five (5) year License of Occupation, with Enterprise RV & Auto Ltd., for road located adjacent to 3837 Hwy. 97 N. to be used for storage of RV's, with an option to renew for an additional five (5) year term, in the form attached to the report of the Manager, Property Management, dated June 14, 2011;

AND THAT Council approves the City entering into a five (5) year License of Occupation, with TrILERMASTER Inc. for road located adjacent to 3865 Hwy. 97 N. to be used for storage of RV's, with an option to renew for an additional five (5) year term, in the form attached to the report of the Manager, Property Management, dated June 14, 2011;

AND FURTHER THAT the Mayor and City Clerk be authorized to execute the License of Occupation Agreements and all documents associated with this transaction.

## **Purpose:**

To enter into five (5) year Licenses of Occupation with Enterprise Auto & RV Ltd. and TrILERMASTER Inc. for the purpose of RV storage.

## **Background:**

A routine examination of roadways near the Old Vernon Road and Rutland Road intersection revealed an unauthorized use of public road by two commercial RV operators. The road is a severed section of the former Highway 97 alignment and dead ends at the entrance of Enterprise RV & Auto Ltd.

Annual license fees are assessed to Enterprise RV & Auto Ltd. and TrILERMASTER Inc. at \$306.40 and \$377.07 respectively, and represent market rates. The attached plan defines the license areas and are outlined in red, with a minimum 33 foot width driveway maintained for access and egress. The licenses may be renewed for one further five (5) year term at the City's sole discretion.

A handwritten signature in black ink, appearing to be a stylized 'M' or similar mark.

**Internal Circulation:**  
Design & Construction Services

**Considerations not applicable to this report:**

Legal/Statutory Authority  
Legal/Statutory Procedural Requirements  
Existing Policy:  
Financial/Budgetary Considerations:  
Personnel Implications:  
External Agency/Public Comments:  
Community & Media Relations Comments:  
Alternate Recommendation:

In light of the above, the Property Management branch of the Real Estate & Building Services department request Council's support of this license.

Submitted by:



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Ron Forbes, RPA  
Manager, Property Management

Approved for inclusion:



Doug Gilchrist, Director, Real Estate & Building Services

cc: Director of Financial Services



